

Rock Island Township

2827 - 7th Avenue, Rock Island, IL. 61201

Town Board Minutes

December 23rd, 2013 - 4:45 p.m.

I. In attendance: Roll Call: Supervisor: Alan Carmen, Clerk: Joan Clark, Trustees: Heather Gray, Rita Kirk, James H. Kerr. Vincent Thomas was absent. Others in attendance; Rock Island Township Assessor: Brenda Carmen, Township staff: Doris Quigley.

The meeting was called to order by Supervisor Carmen at 4:45 p.m. The following township business was transacted:

Pledge of Allegiance

II. Approval of the Minutes from the November 25th Board Meeting: (Attachment A): Motion made by Trustee Kerr to approve the minutes as written. Seconded by Trustee Gray. Motion passed.

III. Oath of Office: Clerk Joan Clark administered the Oath of Office to Assessor Brenda Carmen. Congratulations with cookies and coffee followed the oath.

IV. Assessor: Assessor Carmen provided a detailed report on the Board of Review Appeals. She has spent a great deal of time on the appeals. It is very frustrating to do all of the work and then the complainant withdraws the appeal. Along with the withdrawal of 13 appeals (all one person) she is also dealing with an appeal by Walgreens who are appealing all of their property taxes through out the county. The board supported her hard work.

V. Review and Approve all claims paid in the Town, General Assistance & Building Funds. October-November 2013: (Attachment B) Motion to approve the claims paid in the Town, General Assistance & Building Funds made by Trustee Gray. Seconded by Trustee Kirk. Roll Call: Trustee Thomas, Absent; Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

There were no claims in the General Assistance Fund for review.

VI. Supervisor's Report

A. 2014-2015 Meeting Schedule (Attachment C): Motion to approve the 2014-2015 Meeting Schedule as presented by Supervisor Carmen, and that a Resolution be prepared for approval at a future meeting, made by Trustee Gray. Seconded by Trustee Kerr. Motion passed.

B. 2014-2015 Holiday Schedule: (Attachment D) Motion to approve the 2014-2015 Holiday Schedule, as presented by Supervisor Carmen, and that a Resolution be prepared for approval at a future meeting made by Trustee Gray. Seconded by Trustee Kerr. Motion passed.

C. Senior Christmas Luncheon Debriefing (Attachment E): Overall discussion of the Annual Dinner clearly indicated the Dinner should continue to be an Annual Event. The few issues that did come up were ones that can be addressed next year with a little more organization. Trustees Gray and Kirk offered to help with the wrapping of the gifts next year. Total cost of this years Luncheon was \$2,374.01. The board agreed that the two full time office workers in the Assessors Office be given a \$25.00 gift certificate to Huckleberry's for the extra work they put forth to make the Dinner a success.

D. Year to Date Financial Report (Attachment F)

The board reviewed the Year to Date report. Supervisor Carmen indicated we are in good shape. There may need to be transfers in some of the line items but overall we are doing very well. A few questions were asked about how our unemployment expenses are shown in the report. Supervisor Carmen indicated the report didn't show the expense however he did know we have been paying out the expense.

E. Items of Interest (Attachment G)

Supervisor Carmen reviewed the *Items of Interest* in his report. Complete Report attached.

Item	Update
Website	Augustana working on site. Bd. Notified of Launch Date
Newsletter	Work to begin in January-Release in March 2014
Budget	Currently working on Township Budget
Architectural Services	Supervisor soliciting proposals from local architects.
Lighting Modifications	Energy Audit resulted in search for more efficient lights for 2014. Recommendation regarding 2014 rebate to follow.

Program Application Packet	Available – Sent to Organizations that had applied during the planning process.
Health Insurance: More detail in Report	Search for alternative coverage for township employees. Cost of health care and sharing of the cost by employees will be addressed during the budget process.
LRC Developers Assessment Change	See Report
Emergency Food & Shelter Grant	Supervisor and township staff attended an informational meeting on the grant. The Rock Island Township Clerk presented the information and distributed packets for townships who will participate. Total grant to be shared by all Rock Island County townships is \$27,732. No word as to when to expect the grant.

F. **Sacred Heart Food Pantry/St. Joseph Evening Meal.** A total of 1,928 people were provided with food and/or a hot meal from November 20th, 2013 – December 18, 2014. Thank you Sacred Heart Food Pantry and the St. Joseph Evening Meal. Sacred Heart Food Pantry – 1,110; St. Joseph Evening Meal – 818.

VII. New Business:

Trustee Kerr announced an upcoming event at the Martin Luther King Center. The Event will be held on January 15th, 2014. He thought it would be a good idea for the township to get a group table. There was no other information on the Event at the time of the board meeting.

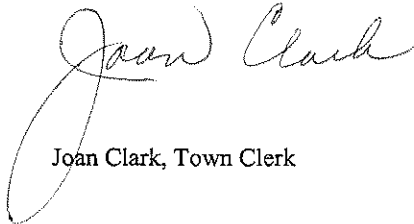
VIII. Public Comments/Reports-Trustees, Assessor Supervisor, Public

None.

IX. Adjournment:

Trustee Gray made a motion to adjourn the meeting. Trustee Kerr seconded the motion. Motion passed. The meeting was adjourned at 5:45 p.m.

Respectively Submitted



Joan Clark, Town Clerk

Rock Island Township Mission Statement

To professionally, courteously, equitably and efficiently administer General Assistance, property assessment and other programs and to properly maintain the Township Hall and property for the benefit of Township residents and the building's tenants.